

CITY OF HOLLISTER PRODUCTION HOMES BATCH PERMIT APPLICATIONS ROUTER

Batch # _____ Logged in by: _____ Submittal Date: _____ Due Date: _____

Applicant Section Only:
PHASE: _____ **LOTS:** _____ **QUANTITY:** _____ *Max allowed per Batch = 10
 FINAL MAP RECORDED: YES NO MODEL HOMES: YES NO
Pad Elevations submitted to Engineering Dept: YES NO
CONTRACTOR: _____ **APPLICANT:** _____
TELEPHONE NO: _____ **EMAIL ADDRESS:** _____
FINAL MAP SUBDIVISION NAME: _____
MARKETING NAME: _____

REQUIRED AT SUBMITTAL PER LOT:

SFD plot plan submittal: Hard copy submittal only.

(1)Application, (4)Plot Plan, (4)Approved Floor Plan from master plan, (1) Construction & Demo Recycling plan

Solar plot plan submittal: Electronic submittal only.

(1)Application, (1)Plot Plan, (1) Approved array page from the approved master plan with chosen layout.

Building Review/Data Entry

Date Completed

Completed by

- | | | |
|---|-------|-------|
| <input type="checkbox"/> Master Plan Approved | _____ | _____ |
| <input type="checkbox"/> Review Application/Site Plan Completeness | _____ | _____ |
| <input type="checkbox"/> Verify Address, Lot Numbers & APN | _____ | _____ |
| <input type="checkbox"/> Data Entry Completed | _____ | _____ |
| <input type="checkbox"/> School Forms Completed/Provided | _____ | _____ |
| <input type="checkbox"/> Invoice – Completed/Emailed | _____ | _____ |
| <input type="checkbox"/> School Fees Paid/Receipt Received | _____ | _____ |
| <input type="checkbox"/> Notified Applicant – Batch is Ready to Issue | _____ | _____ |

DEPARTMENT REVIEW: PLANNING ENGINEERING PUBLIC WORKS INSPECTORS HOUSING

PC1: Date Routed: _____ Due Date: _____ PC2: Date Routed: _____ Due Date: _____

Permit #	LOT	ADDRESS	APPROVED	DATE	Signature
			YES / NO		
			YES / NO		
			YES / NO		
			YES / NO		
			YES / NO		
			YES / NO		
			YES / NO		
			YES / NO		
			YES / NO		
			YES / NO		
			YES / NO		

A comments letter to be provided if not approved.